

Charges for copies, scans and services provided by
Planning Department - with effect from Tuesday 2 January 2018
 (No charge payable for any requests totalling less than £1)

| Statutory Register | Fee per copy (inc VAT @ 20%) |
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| Applications made, or deemed to be made, to the Council for any permission, consent, approval or determination: | £3 per colour copy of decision notice plus £1 file retrieval (if required) in addition to copy plan charge |
| Proposal of Application Notice (made under Section 27 (2)) | £5 each |
| Pre-Application Community Consultation Report (made under Section 28) | |
| Revocation or modification of any permission or consent granted the Planning Act | |
| Enforcement Notices or Listed Building Enforcement Notices | |
| Stop Notices | |
| Discontinuance Notices (made under Section 73) | |
| Simplified Planning Zones and Enterprise Zones | |
| Direction given by the Department under Section 105(4) – Control of Demolition in a CA and Section 118 – Emergencies/Hazards | |
| Hazardous Substance Contravention Notices | £5 in addition to copy plans charge |
| Tree Preservation Orders | |
| Notices under Section 127 – Preservation of Trees in Conservation Areas | £5 each |
| Breach of Condition Notices | |
| Certificates of Lawfulness of Existing Use or Development | |
| Building Preservation Notices | |
| Temporary Stop Notices | |

Charge for removal of Statutory Charge

| Type of Service | New Fee (inc VAT @ 20%) |
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| Removal of Statutory Charge from Statutory Charges Register of any of those matters made under Schedule 11 of the Land Registration Act (NI) 1970 | £50 |

Charges for non-statutory services - COPIES & SCANS

| Type of Service | | New Fee (inc VAT @ 20%) | |
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| Open File Appointment - a request to view a full, working file in a pre-booked appointment | | £10 for one file plus £5 for each additional file requested at the same time - plus £1 for each file retrieved from storage, if required | |
| Planning history search back to 1973 | | £30 | |
| Copy plans (no charge for requests totalling less than £1) | | A4 | 20p |
| | | A3 | 50p |
| | | A2 | £2 |
| | | A1 | £5 |
| | | A0 | £8 |
| Scan copies (no charge for requests totalling less than £1) | | A4 | 10p |
| | | A3 | 10p |
| | | A2 | 20p |
| | | A1 | 20p |
| | | A0 | 20p |